

**MINUTES OF THE 17TH ANNUAL GENERAL BODY MEETING (AGM) OF
INSTITUTE OF DEFENCE SCIENTISTS & TECHNOLOGISTS (IDST)
HELD ON 28TH DECEMBER' 2020, HELD ONLINE.**

1. The Seventeenth Annual General Body Meeting (17th AGM) of the Institute of Defence Scientists and Technologists (IDST) was held on 28th December 2020 Online on Zoom Platform. 34 members logged in to the meeting including Patron IDST and Chairman DRDO, Dr G. Satheesh Reddy, who joined to address the IDST fraternity.
2. AGM started with the singing of National anthem.
3. CC paid condolences on the sad demise of following IDST members:
 - a. Dr. IC Mathur (459), Delhi Br.
 - b. Dr SC Jain (95), Delhi Br.
 - c. Prof TCSR Sarma (107), Hyderabad Br.
 - d. Shri Chamaraj Murthy (116), Hyderabad Br.
 - e. Shri K NAGARAJA (70), Bangalore Br.
 - f. Shri P Srichand (655), Bangalore Br.
 - g. Sh. VB Ghorpade,P-163,
 - h. Shri KM Sahebu B-10
 - i. Col IB Goel (Retd.)(P-485)
 - j. Shri TB Khilare, (P- 1205),
4. Secretary General, Dr. PK Chaudhury extended a warm welcome to the members of IDST logged in to the Online AGM meeting.
5. He briefed the members on AGM agenda points and invited President Shri. KC Arora to deliver opening address.
6. **Opening Address by President, Shri. KC Arora.**

As he spoke:

“I, and on behalf of the Central council of your Institute, congratulate you all on the completion of one more year very successfully. With this, also ends the tenure of the present Council and the new council CC21-22 is already in place.

I am glad to report that overall growth of your Institute is appreciable. All details are being presented by the Secretary General and Chairman Finance. Administration of all the branches, enthusiasm and zeal of the PIs and support of some active members, in particular, is commendable. Guidance of past Chairmen and other experienced members for the growth of IDST in general and respective regions in particular, must always stay on record.

Today we are a strong family of 1285 registered resulting to 1135 active members with growth of 100+ members during our tenure; 55 running CAPSIs valued at around 700 lakhs and 60+ PIs engaged on these CAPSIs. Our profit has grown to 14.3L from 1.2L last year.

Soon after our last AGM, we received the acceptance of revised scale of PIs Remunerations. This was welcome by one and all.

The conclave of the Scientist from DRDO, ISRO and BARC planned in February'20 was postponed due to Covid-19. We might have to abandon it.

Apart from working on CAPSIs, we made good efforts in extending our services to Public Sector like Ordnance factories and Private Industry like L&T and Bharat Forge.

Unfortunately training program for the Ordnance factory through Pune branch was deferred due to Covid-19.

As regards Training activities, our performance has been affected due to Covid-19 Pandemic.

At the same time, we had a breakthrough in the field of Academics.

The Post Graduate diploma course in Defence Technologies proposed at Pune University could not be progressed to our satisfaction due to many reasons. Our collaboration with Gujarat Government for starting certain courses at Ahmedabad has taken final shape. We signed the MoU on 03 March 20. Their plan underwent many changes and finally the Contact agreement is signed with their newly constituted Institute of Defence Studies and Research for starting 10 courses at Gujarat University and 2 at Institute of Infrastructure Technology Research and Management (IITRAM), may be from 2nd semester of academic year 2020-21. We are also anticipating our participation in similar assignments at 50+ engineering colleges under AICTE through the coordination by Director FTM at DRDO HQs.

We were approached by DG ATVP for the services of our members with very special expertise that we need to follow.

Likewise Invest India, a non-profit venture under the Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry is notified supporting agency to Technology Development Fund Scheme of DRDO, have contacted us for our services in preparing Feasibility/ TPR of the projects.

Website has been updated regularly. Some members have reported their inability to log in during voting process that has been taken care of promptly. Members through their branches need to confirm correctness of their particulars in Website data records well in advance and also follow instructions and procedures circulated.

Our overall administration at all levels has been fair and in a democratic manner. We have kept pace with technology by holding all our meetings virtually in this difficult situation of Pandemic, holding elections on line, operating online bank accounts and continuous efforts to migrate to paperless office working. Thanks to all concerned for their efforts. With those who are lacking, it is more of attitudinal or resources issue.

We constantly endeavor to align our policy documents to the changing working environments. While following the rules, codes and customs, it is equally important to

accept any change that results in our benefit and overall progress of the Institute. Any suggestion that enhances our professional performance is always encouraged.

Our Institute being a Service provider, highest satisfaction of our customer in terms of “Quality and On Time Delivery” of our services must remain our first priority. The members, having completed their long service in DRDO with good satisfaction and still being in good physical health, zeal to serve utilising their rich experience and knowledge gained, financially comfortable with the post service benefits and having opted to serve through IDST, should make “TO SERVE” as their motto and in turn “Enjoy the Pleasure of Giving”. Financial gains should be of second priority, no doubt, it is big motivation.

Whenever there has been any difference of opinion, we tried to resolve the situation through dialogue and democratically. These have been the opportunities for me to learn and I continue to do so.

We all are extremely thankful to our Patron, Chairman DRDO Dr G. Satheesh Reddy and his nominees to the Central Council Dr. Samir V. Kamat and Sh KS Varaprasad for their constant guidance, support and encouragement for overall growth of our Institute, especially in resolving pending issue of Revision of remunerations and providing lead to our collaboration with IDSR of Government of Gujarat. We express our sincere gratitude to DRDO, our parent organisation and reassure our services for all times in future.

I am glad that with the end of my tenure on 31st Dec 20, I am handing over the office to a very experienced and mature team led by Dr. Chetan Dhamejani, an excellent blend of rich administrative experience as Director VRDE and an academician. I am sure, the team will add immensely to the growth of our institute.

Let us build a strong team, work together with pleasure and for our satisfaction. For this, every member needs to contribute in attracting new members, interact with DRDO establishments at all levels to get new CAPSIs and image building.

Wishing you and your families a very happy and prosperous New Year. Stay blessed with good health and happiness, always. JAI HIND.”

7. Address by Dr. G. Satheesh Reddy Patron IDST and Chairman DRDO:

- a. Shri KC Arora Welcomed Dr Reddy and conveyed his gratitude for sparing valuable time and all the help he and his team rendered during last two years, he assured best services from IDST. He said, being our Patron and head of our parent organisation DRDO, we always look forward for his advice and guidance. He invited Dr. Reddy for addressing the general body.
- b. At the outset with good morning to all Dr. Satheesh Reddy conveyed his best wishes to all the members on this annual General Body meeting.
- c. He said he was always enthusiastic to meet IDST members, he met IDST members a couple times within this year to indicate his interest in IDST. Even honorable Raksha

mantri was happy to know that he was engaging superannuated scientists for DRDO activities,

- d. He said he was of the opinion that type of experience and knowledge we people have needed to be utilized in their activities.
- e. He appreciated task given to IDST on Gujarat University/ IITRAM Ahmedabad and AICTE syllabus work on Defence technologies being introduced in more than 50 colleges has been progressed well and it was only delayed due to COVID-19. He said in his presentation to even Prime Minister he mentioned that superannuated scientists were being engaged for this work.
- f. He said another important work he has conveyed to all Labs was to take help of IDST in the Documentations of major/mission mode projects from start to end. Many projects could not be taken up to end product due to lack of documentations. DESIDOC has been asked to coordinate with all Labs and take help of IDST.
- g. He mentioned plan to engage superannuated scientists on DRDO assignments through IDST is being finalized.
- h. He wished that the efforts and achievements of DRDO for nation building needed to be publicised even by IDST members thru various means may be lectures, articles, society meeting, media interactions, TV debates on national and local channels. Anyone having aptitude for this type of work should come forward; DPI will give all help and guidance. He said any other suggestion in this regards is welcomed and conveyed good wishes for AGM and wished happy and healthy New Year.
- i. He also answered all queries raised by members, especially regarding space for IDST HQ, which he immediately agreed to be given in Metcalf House. He agreed to the request of President elect, Dr. Dhamejani for a meeting any time in HQ.
- j. Shri KC Arora thanked Dr. Reddy for encouraging talk and conveying his priorities for IDST. He also thanked him for his help in revisions of remunerations, Gujarat Govt. MOU, AICTE proposed scheme etc. He, on behalf of IDST wished Dr Reddy and his team a very Happy and healthy New Year 2021.

8. Confirmations of Minutes of 16th AGM

Secretary General IDST Dr. PK Chaudhury informed that minutes of 16^h AGM held on 27th September, 2019 at Delhi were circulated to all the members and also placed on IDST website. Secretary General informed the members that he had not received any comments till date on the minutes of 16th AGM. Minutes were accepted with the following resolution:

“Resolved that the minutes of the 16th Annual General Meeting of IDST, held at Delhi on 27th September 2017, are hereby approved without any change.”

Proposed by Shri SD Prasad (H-892), Seconded by Shri Tilak Raj (B-567).

9. Annual Report by Dr. PK Chaudhury, Secretary General IDST

Dr. PK Chaudhury, Secretary General made a brief presentation on Annual Report 2019-20. He said a copy of the Annual report has been sent to all members by mail. This AGM is being conducted Online in view of the COVID-19 epidemic restrictions. Major points covered in the report are as under:

- i. He reported that registered members strength of IDST is 1285. He presented growth of members and projects, since last AGM. Branch wise status was presented in a tabulated form. He reported membership growth of above 6% as compared 3.5% of last year
- ii. **Financial Position** of IDST was reported as sound. For the present year, Income over expenditure is Rs. 14.27 Lakhs against the profit of 1.22 Lakhs last year.
- iii. He said that this year, our performance has been affected due to COVID-19 Pandemic. With the efforts of all members still conduct 7 Training programs / Conferences / Seminars/ Workshop/ Courses and two postponed ones are likely to be conducted in coming couple of months.
- iv. **IDST E-Bulletin:-**
 - a. Pune branch released the E-Bulletin Issue No 7, it was sent to members through E mail, WhatsApp platform and uploaded on Website too.
 - b. Delhi branch also published one IDST E Bulletin.
- v. **Regional AGMs** have been conducted as under:
 - a. Bangalore Br: 12th December 2020 (On line)
 - b. Delhi Br: 26th October 2020 (By Circulation)
 - c. Hyderabad Br: 05th November 2020 (On line)
 - d. Pune Br. 01st December 2020 (In person)
- vi. **IDST Council Meetings:** Four regular planned meetings of the IDST Central Council were held. Due to COVID 19 epidemics, three meetings have to done Online. A couple of short Need-based EC and CC meetings were also conducted Online.
 - a. CC 01/20 meeting was held at Pune, on 31st Jan- 1st Feb.' 2020.
 - b. CC 02/20 meeting was conducted Online on 13th- 14th June 2020. Chairman DRDO also addressed the CC members during one of the session.
 - c. CC 03/20 was conducted online from 17th to 19th September 2020, Chairman DRDO was kind enough to attend address during one of the session of this meeting also.
 - d. CC 04/20 was recently conducted Online on 22nd – 23rd December 2020. Members of newly elected CC 21-22 also attended last two sessions.
- vii. **Academic and Industry Interactions:** The Secy. Gen, apprising the members of the progress, mentioned that we had a breakthrough in the field of Academics this year.
 - a. Our collaboration with Gujarat Government has taken final shape. Contact agreement is signed with their newly constituted Institute of Defence Studies and Research (IDSR) for starting 10 courses at Gujarat University and 2 at Institute of Infrastructure Technology Research and Management (IITRAM), may be from 2nd semester of academic year 2020-21.
 - b. We are also anticipating our participation in similar assignments at 50+ engineering colleges under AICTE through DRDO coordinated by Director FTM at HQs.
 - c. We were approached by DG ATVP for the services of our members with very special expertise that we need to follow.

- d. Invest India, a non-profit venture under the Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry is supporting agency to Technology Development Fund Scheme of DRDO. We are in dialogue with them for providing our expert services in preparing Feasibility report and TPR of the projects.
- viii. **PIs' Remuneration Revision:** With our constant efforts and keen interest shown by Chairman DRDO, the case on revision of remunerations was approved by DRDO, HQ. The details of revised remunerations are given in the Annual Report.
- a. CC passed the following resolution on adoptions of revised remunerations of PIs which is being put up to AGM for ratification:
“Resolved that IDST will pay its members serving as PIs on DRDO CAPSIs equal to the maximum remunerations mentioned in DRDO letter No DFMM/PL/IDST/0000119/M/01 dated 1st Oct 2019, sent to All DRDO Labs; with the condition that it does not violates restrictions set by Govt. rules on maximum limits of last pay drawn”. The resolution was adopted by the GB.
- b. CC also decided the revised remunerations of Technical Service providers, office bearers on similar lines along with remunerations of secretariat staff, TA/DA etc. as given in the Annual Report, to be effective from 1st June 2020.
- ix. **Elections 2021-22 council:** The elections for New Central Council (CC) members and Regional Councils (RCs) members were successfully conducted using E-Voting System. Elections for Office Bearers of CC and RCs have also been conducted in time. The New CC and RC shall take over the charge with effect from 1st January 2021.
- x. **Interaction with Chairman DRDO:** The Secy Gen briefed the members on interactions members had with Patron IDST/Chairman DRDO
- a. Dr. JC Kapoor and Sec. Gen Dr. PK Chaudhury attended DMC at DRDO HQs on 18th November 2019, Dr JC Kapoor gave a presentation on present status and recent progress of IDST and also on planned CONCLAVE of scientists of DRDO-DAE-ISRO:
- b. President Shri KC Arora and Sec. Gen. Dr. PK Chaudhury interacted with Chairman DRDO during signing of MOU between Gujarat Government-Education department and IDST (through DRDO) on 3rd March 2020.
- c. Chairman DRDO interacted with CC members twice during online CC meetings of CC02/20 and CC03/20.
- d. President Shri KC Arora is in constant contact with Chairman DRDO through Email and text messaging.
- xi. **Aligning Policy Documents:** As part of exercise of aligning all policy documents, amendment of MoAR was taken on priority. After lot of discussions, a series of amendments were proposed by CC and after due deliberations, 13 resolutions to amend MoAR were put up to the members for e-voting, details of these resolutions are listed in Annual Report. These amendments were also sent to the Registrar of Societies for prior scrutiny. Now, these amendments have been put up to EGM for ratifications.

- xii. Following decisions taken by CC for conducting next elections were put up to AGM for approval:
- a. CC decided till COVID situation persists, we may have virtual CC/EC/RC/EGM/AGM meeting and members will be paid Honorarium only for schedule meetings of CC and RCs, at the rates decided, taking it as a special case in this situations.
 - b. Online membership protocols were developed by Web admin, it was decided by CC to shift to online membership process in nearby future.
 - c. CC accepted and passed the recommendations of committee setup on “Merger of responsibilities of Vice President and Treasurer (Chairman Finance)” with revision of remuneration thereto with majority decision of 7:3. For this, MoAR / SOP to be amended along with activity of realigning Policy documents following due legal process.
 - d. This year, AGM will be conducted in December and in this regard advance intimation was sent to the Registrar of Societies.
 - e. CC decided for CC 21-22 **elections there will be one RO** for both, Central Council as well Regional Councils.
 - f. A **welcome letter** from the President to the new members is being sent regularly, Certificate of Life Membership to all members were issued.
 - g. ID card were also issued to members of Pune, Bangalore and Hyderabad branches. Delhi branch opted to issue ID Cards in the accepted design under their own arrangements.
 - h. Hyderabad branch completed the **weeding out** exercise on files and documents of HQ, placed at Hyderabad.
 - i. Meetings were also held by all branches with Directors & Senior Scientists of Labs and at HQ for all possible help to IDST.
 - j. This year also IDST HQs provided Shields to all Regional branches to felicitate **Two Best PIs** from each Regional branch during the Annual General Body Meeting of the respective branches.

Clarifications sought by the members on the Annual Report were provided to their satisfaction.

10. Presentation of Accounts :

- a. Shri. SS Kulkarni, Chairman Finance, presented financial status of IDST. He said “Statutory Audit by CA for IDST Account of all four branches & HQ account is completed. CA’s Certificate in Form 3CB has been received. All documents i.e. Balance Sheet, Income & Expenditure, Receipt & Payment etc. have been placed on website also.
- b. He informed the members that overall financial position of the Institute is quite sound as Income over expenditure is positive and much better than the precious years.
- c. He briefed the AGM on the funds available with IDST in form of FDs, Membership fee, Interest on Membership fee and Cash in hand.

- d. He also briefed the members on details of Income Tax Scrutiny case for FY 2015-16, wherein Rs 12,00,000/- has to be deposited with IT department as 20% of demand raised by IT department. Efforts are on to get money back with interest, COVID 19 was reported to be one of the reasons of delay in settlement of case.
- e. He reported that Superintendent Group 14, Circle III, CGST Pune II Audit, issued notice to IDST Pune for Short Payment of Service Tax during FY 2015-16. Suitable reply was submitted on 15th Oct, 2020 as per the advice of CA. There is no short payment. All documents were submitted and case was closed”.
- f. He also presented forecast budget for the FY 2021-22, projected Income over Expenditure of 23 Lakhs. He gave clarifications on all queries raised by members to their satisfactions
- g. He highlighted the following details on financial matter:
 - i. TDS Refund Received till FY 2018-19. No pending refund.
 - ii. All TDS paid to branches. (Refund till FY 2018-19 settled).
 - iii. All Statutory taxes viz GST paid in time.
 - iv. All TDS deducted for amount paid by branches against project PI, Co PI, Contractors & Honorarium to office bearers.
 - v. System Audit carried out by branches, no observations.
 - vi. All accounts maintained in Tally s/w (Updated regularly), due in Jan’21.
 - vii. Form 26AS is cross verified regularly to avoid loss in refund.
 - viii. Appointment of CA for next year Audit to be decided.
 - ix. He appreciated the support from all the Branches for settling the accounts

11. Consideration of the Audited Statement of Account for FY 2019-20

After discussions and providing necessary clarifications by Chairman Finance, the following resolution is passed:

“The Audited Statement of Account of IDST for the Financial Year 2019-20 is approved and accepted”

Proposed by Shri MR Suryanarayna Singh (B-855). Seconded by Dr RN Sarwade (P-780)

12. Appointment of Auditors for the FY 2018-19 and

- a. Chairman Finance informed that the decision on appointment of CA has been left to the new CC 2021-22 but financial expenditure limits were proposed to the General body for approvals.
- b. Following resolution was passed:

“ Resolved that Central Council 21-22 appoint CA for Audit of IDST accounts of all four branches & HQ for FY 2020-21 with financial limit of Rs 1,40,000/- + GST , for Audit and TA/DA at actuals and not exceeding RS 30,000/-.”

Proposed by Shri CM Kulkarni (P-555). Seconded by Dr. RB Shrivastva (P-506). Passed unanimously.

13. Consideration of the Annual Report for the year 2019-20: Members unanimously adopted the following resolutions

“Resolved that the Annual Report of IDST for FY 2019-20 is hereby adopted”

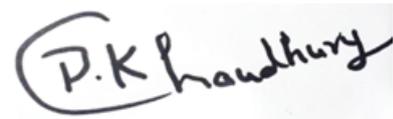
14. Some of the points raised by a couple of members especially on resolutions passed for MoAR, membership fee etc. were debated and answered to their satisfactions. Point of pension related problems to be taken up by IDST was also discussed and next CC may debate and decide whether IDST can take it up with DRDO. Shri MR Suryanarayna Singh was requested to prepare a note and share details with new CC.

15. Conclusions and Vote of Thanks by Shri SS Kulkarni, Chairman Finance IDST

- a. Concluding the meeting, Shri SS Kulkarni proposed a vote of thanks.
- b. He, at outset, thanked Dr G. Satheesh Reddy, Chairman DRDO and our Patron, for sparing his valuable time and addressing AGM with his word of guidance, advice and setting some of the priorities for IDST.
- c. He also thanked DRDO representatives to CC, Dr. Samir V. Kamat DG NS&M and Sh KS Varaprasad DG HR for their constant support and encouragement.
- d. He thanked President, Vice president, Secretary General, Chairman Finance, all Branch chairmen and Immediate Past president Dr JC Kapoor for active participations in various meetings.
- e. He specially thanked President Shri KC Arora for keeping harmony in the team and raising IDST to a higher level.
- f. He expressed his gratitude to all members for their attendance, support and participation

16. Meeting was declared closed.

These minutes are being issued with the concurrence of the President IDST.



January 8th, 2021

Dr. PK Chaudhury
Secretary General, IDST

To

1. All Council members & all four branches of IDST
2. All the members of IDST
3. Registrar of Societies, Govt. of Delhi.